

Benton County Mosquito Control District

Meeting Minutes Regular Board Meeting September 27, 2021

I. Call to Order:

Board President, Cynthia Gray called to order the meeting of the Benton County Mosquito Control Board of Trustees at 7:00 PM on September 27, 2021.

II. Roll Call:

The following members were present: Richard Bloom, Marianne Boring, Cynthia Gray, Bill McKay, Bill Moore, and Thomas Groom. Kevin Christensen attended by Zoom access. Jake Mokler was excused.

III. Approval of Minutes for the August 23, 2021 Regular Meeting:

Marianne Boring moved that the Regular Meeting Minutes from August 23, 2021 be approved as written. Motion was seconded by Richard Bloom. Motion carried unanimously.

IV. Guest Agenda Items:

The President opened the floor to guests Chantell Arnold (in person) and Katie Perry (on Zoom access). Both guests are Kennewick residents. Each discussed assessment billing related to mobile home park owners who also own mobile homes within the park, and questioned the appropriateness of assessing properties first for the land parcel, and then for each mobile home on the land. Chantell Arnold submitted a formal objection letter to the Board.

Board President, Cynthia Gray stated that the District's Attorney will review this concern and the Board will notify the guests when a decision is made, but at this time the Board cannot make a recommendation regarding 2021 assessments.

V. Financial Report:

Angela Beehler, District Manager, presented the year-to-date financial report.

VI. Correspondence:

Letter from Ken Spencer, Benton County Treasurer, stating the role of the Treasurer in preparing rolls and billing assessments.



VII. Manager's Report:

Angela Beehler, District Manager, provided her report:

District Manager shared the United States West Nile virus map from the Centers for Disease Control and Prevention, and discussed potential human cases reported for Benton County, WA.

Steve Ingalls, Field Supervisor, conducted planning meetings for next year's approach to managing the Barker Ranch and the drone program's goals and expansion of duties.

Many local community events were canceled this month due to COVID-19, but 325 mosquito-swatters were donated to the registration bags for Cool Desert Nights.

Kevin Shoemaker, Assistant District Manager, was called on to discuss the Koontz Slough project, and he shared that only two bids were received for the ditch dredging necessary, and both bids were higher than expected. He will move forward with pipe cleanout only at this time.

VIII. Old Business:

A. 2022 Preliminary Budget

Board President, Cynthia Gray, entertained a motion to enter an executive session to discuss the performance of a public employee. Marianne Boring moved to enter executive session. The motion was seconded by Bill Moore. Motion carried unanimously. Cynthia Gray announced the executive session would begin to discuss performance of a public employee, ending in ten minutes (7:40 PM).

IX. New Business:

A. Classification and Assessments

The District Manager reviewed the RCW's governing classification of properties and mosquito control assessments, as well as the list of "use codes" provided by the Benton County Assessor's office, and suggested that the Board consider adding use codes to the classification process for 2022. She handed out the previous year's resolutions, 3-20 through 6-20, for the Board to review and suggest modifications prior to the October meeting when the Board will vote on the 2022 budget, property classifications, and assessments.

B. Resolution 4-21- Establishing the Date for the Public Hearing Concerning the 2022 Budget and Special Assessment Rolls.

Marianne Boring moved to adopt Resolution 4-21, setting the date for the public

hearing for October 25th, 2021 at 7:00 PM at the District office. Richard Bloom seconded the motion. Motion carried unanimously.

C. Asphalt crack seal for the West Richland facility

District Manager provided an update on the asphalt repair for the West Richland Facility. Based on the condition of the asphalt, Bill McKay recommended doing the crack seal this fall to prevent further damage, then completing the project with the seal coat and striping next spring.

Bill McKay moved to authorize 2021 funds to do the crack seal. Motion was seconded by Marianne Boring.

The motion passed by the following roll call vote:

Marianne Boring (Aye), Richard Bloom (Aye), Kevin Christensen (Aye)
Bill McKay (Aye), Bill Moore (Aye), and Thomas Groom (Aye).

X. Payment of Bills and Signing of Documents:

Following review by the Board, Richard Bloom moved and Thomas Groom seconded the motion to approve and sign warrant numbers 9346 through 9463, payroll direct deposits, and tax payments for a combined total of \$203,449.22.

The motion passed by the following roll call vote:

Marianne Boring (Aye), Richard Bloom (Aye), Kevin Christensen (Aye)
Bill McKay (Aye), Bill Moore (Aye), and Thomas Groom (Aye).

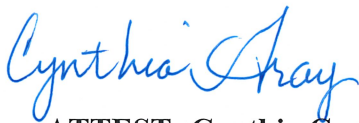
XI. Adjournment:

Hearing no further business to come before the Board, Cynthia Gray adjourned the meeting at 7:54 PM.

Respectfully Submitted:



Angela Beehler
District Manager



ATTEST: Cynthia Gray
Board President



ATTEST: Richard Bloom
Trustee