

# Benton County Mosquito Control District

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## Meeting Minutes Regular Board Meeting April 24, 2017, 7:00 p.m.

### I. Call to order:

Meeting was called to order by Rudy Cortez at 7:01 pm.

### II. Roll call:

Present: Richard Bloom, Rudy Cortez, Jake Mokler, and Joe Schiessl

Excused: K. Christensen. Cindy Gray, Tom Groom

### III. Approval of Minutes of Previous Meeting

Jake Mokler moved to approve the minutes of the regular board meeting held on February 27<sup>th</sup>, 2017 as written, seconded by Joe Schiessl; motion passed with no dissensions.

### IV. Guest Agenda Items:

### V. Financial Report:

The Manager discussed the Treasurer's Statements and Year-to-Date report through March.

### VI. Correspondence:

### VII. Manager's Report:

- The District collected 4,242 tires during the annual Tire Drive held on Saturday April 22<sup>nd</sup>.
- The Manager discussed the seasonal workforce. We will need 5-6 new hires for the season, with 14 returning workers.
- Kevin Shoemaker has been meeting weekly with Jeremy of Hoursix, Angela, and Dave Dorsett of Franklin County Mosquito Control to discuss the progress of the Mosquito Management System (MoMS) design project.
- We have transitioned from paper timecards to an online, electronic timeclock.
- Angela will be attending AMCA Washington Days May 15<sup>th</sup> -17<sup>th</sup>.
- The District will participate in Safe Kids Saturday will be May 13<sup>th</sup> at the Kadlec Health Plex.

### VIII. Old Business:



**IX. New Business:**

A. **Control Product Bids** – bids were collected for the 2017 purchase of mosquito control materials. Benton County MCD received bids from the following companies:

- ADAPCO Mosquito Solutions
- Clarke Environmental Products
- Target Specialty Products
- Univar USA
- Valent Biosciences

Many of the products are sole source, or have pricing set by the manufacturer. The following products had competing bids:

<b>Product Trade Name</b>	<b>Use</b>	<b>Low Bid Vendor/Price</b>
BVA- Larvicide 2	larvicide/pupicide	Target \$8.49/gal
Dibrom Concentrate	aerial adult control	Univar \$200.91/gal
Mavrik Perimeter	barrier/vegetation spray	Target \$367.97/case
ULV Flushing solution	cleaning the truck foggers	ADAPCO \$12.16/gal
Wisdom TC Flowable	barrier/vegetation spray	Target \$34.34/gal
Masterline Larviciding Oil	larvicide/pupicide	ADAPCO \$8.30/gal

Richard Bloom moved to authorize the Manager and Field Supervisor to purchase control products from the lowest bidder. Jake Mokler seconded, the motion passed with the following roll call vote:

R. Bloom	Aye	J. Mokler	Aye
R. Cortez	Aye		
J. Schiessl	Aye		

B. **Compensation & Benefits Survey** - Three quotes were gathered by Angela for a third-party, custom, salary and benefits survey to be completed by October of 2017. There is an opportunity to cost share the survey with other mosquito control programs. The survey would include information on the following position titles:

Richard moved to authorize the Manager to work with Compensation Resources, Inc. on a custom salary and benefits survey to be completed by October 1, 2017, at a cost not to exceed \$13,000. Joe Schiessl seconded.

Motion passed with the following roll call vote:

R. Bloom	Aye	J. Mokler	Aye
R. Cortez	Aye		
J. Schiessl	Aye		

**X. Payment of Bills and Signing of Documents:** After a review by the Board, R. Bloom moved that warrant numbers 6056 through 6149 in the amount of \$222,435.75 be approved for payment, seconded by Jake Mokler; motion passed with the following roll call vote:

R. Bloom	Aye	J. Mokler	Aye
R. Cortez	Aye		
J. Schiessl	Aye		

**XI. Adjournment:** With no further business to come before the Board, Rudy Cortez adjourned the meeting at 8:00 p.m.

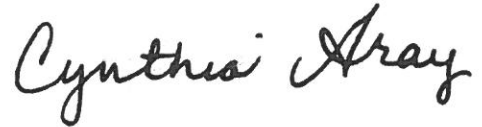
Respectfully Submitted:



Angela Beehler  
District Manager



ATTEST: R. Bloom  
Secretary



ATTEST: C. Gray  
President