

Benton County Mosquito Control District

Meeting Minutes

Regular Meeting

September 26, 2016

I. Call to Order:

President Gray called to order the regular meeting at 7:00 p.m.

II. Roll Call:

J. Mokler was introduced as the new representative from Benton City.

Present: C. Gray, R. Cortez, T. Groom, R. Bloom, J. Mokler, K. Christensen by phone, J. Schiessl.

III. Approval of Minutes of Previous Meeting:

R. Bloom moved that the minutes of the regular board meeting held on August 22, 2016 be approved as written, seconded by J. Schiessl; motion passed with no dissensions.

IV. Guest Agenda Items:

Mike Ritter from the Washington Department of Fish and Wildlife and Seth Defoe from the Kennewick Irrigation District were present to speak about the Bateman Island Causeway.

V. Financial Report:

The Manager discussed the Benton County Treasurer's statements and the Year-to-Date reports for August, 2016.

VI. Correspondence:

A. Benton Franklin Health Department letter: Public Health Accreditation

Board: The Benton Franklin Health Department announced that it has been accredited for five years by the Public Health Accreditation Board.



VII. Manager's Report:

A. West Nile Update: The Manager stated that the District has had three human cases with one death attributed to West Nile Virus. The Manager further stated that the District has had one horse case and 25 positive mosquito pools this year.

B. Seasonal Employee Last Day, September 30, 2016: The Manager stated that all summer field and lab crew would end the season on September 30, 2016. The Manager stated that the mechanic would be working thru the end of October.

VIII. Old Business:

A. Water Lines: The Manager will be looking into the cost of eliminating one of the water meters. This item will be revisited at the next board meeting.

B. Salary Survey: The Manager discussed the salary survey that was compiled this year and other salary related issues including COLA increases, salaries as compared to other mosquito districts and the Fair Labor Standards Act (FLSA). The Manager stated that President Gray was aware of the day to day activities of the District.

IX. New Business:

A. Budget, Salaries and Benefits Committee – Preliminary

Budget/Recommendations: T. Groom moved to eliminate the position of Office Administrator effective immediately with a last paycheck to be October 15, 2016 to include cash outs of vacation and sick leave, with the employee not being required to come to work until that date, stating that this was not a performance issue, seconded by K. Christensen; motion failed with a vote of 2-4.

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T. Groom stated that it was the recommendation of the committee to approve a 0% COLA increase to all employees for the 2017 budget.

J. Schiessl moved to approve a 2% COLA for the budget year 2017, seconded by R. Cortez; motion passed with the following roll call vote:

J. Schiessl	Aye	R. Cortez	Aye
J. Mokler	Aye	T. Groom	No
R. Bloom	Aye	K. Christensen	No

It was the consensus of the board to schedule a workshop November 14, 2016 to discuss the FLSA, 2017 salary ranges and benefits.

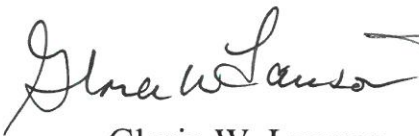
B. Resolution 3-16: Resolution Establishing the Date for the Public Hearing for the 2017 Budget: T. Groom moved to approve Resolution 3-16, seconded by J. Schiessl; motion passed with no dissensions.

X. Payment of Bills and Signing of Documents: After a review by the Board, R. Cortez moved that warrant numbers 5777 through 5874 in the amount of \$153,346.89 be approved for payment, seconded by T. Groom; motion passed with the following roll call vote:

J. Schiessl	Aye	R. Cortez	Aye
J. Mokler	Aye	T. Groom	Aye
R. Bloom	Aye	K. Christensen	Aye

XI. Adjournment: With no further business to come before the Board, Secretary Christensen adjourned the meeting at 9:03 p.m.

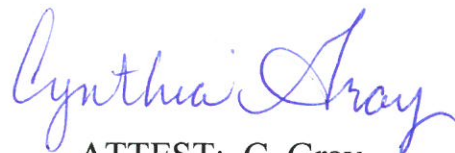
Respectfully Submitted:



Gloria W. Lawson
Recording Secretary



ATTEST: R. Bloom
Trustee



ATTEST: C. Gray
President