

# Benton County Mosquito Control District

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## Meeting Minutes Regular Board Meeting October 22<sup>nd</sup>, 2018

### **I. Call to Order:**

Rudy Cortez called to order the regular meeting of the Benton County Mosquito Control Board of Trustees at 7:08 p.m. at 4951 W Van Giesen Street, West Richland, WA.

### **II. Roll Call:**

*Present:* Kevin Christensen, Rudy Cortez, Joe Schiessl, Bill McKay, Cindy Gray.  
*Excused:* Richard Bloom, Jake Mokler. *Unexcused:* Thomas Groom.

### **III. Public Hearing: 2019 Budget and Assessment Rolls:**

Rudy Cortez closed the regular meeting at 7:09 p.m. The public hearing was opened at 7:10 p.m. There were no public comments. The public hearing was closed at 7:11 p.m. The regular meeting was reopened at 7:12 p.m.

### **IV. Approval of Minutes:**

Bill McKay moved to approve the minutes from the September 24<sup>th</sup>, 2018 meeting as written. Motion was seconded by Kevin Christensen. Motion passed unanimously.

### **V. Guest Agenda Items:**

There were no guest agenda items to discuss.

### **VI. Financial Report:**

The Manager presented the year to date financial report and Treasurer's statements.

### **VII. Correspondence:**

There was no correspondence to discuss.

### **VIII. Manager's Report:**

- A. The Manager discussed the staff's attendance of the annual Northwest Mosquito and Vector Control Association meeting in Chelan, WA, as well as their intent to attend the 2019 American Mosquito Control Association Annual Meeting in Orlando, FL.



- B. The Manager presented photos of the roofing project contracted to Rain Away Gutters and Construction LLC, adding that the addition of heat strips was left to be completed.
- C. The Manager stated that the majority of the seasonal employees had been released with the exception of two employees assisting with maintenance and administration.

**IX. Old Business:**

- A. Regarding the four incoming quotes to replace the heating and air conditioning units, the Manager recommended rejecting all quotes and clarifying the bid proposal to specify the equipment to be installed. Joe Schiessl moved to reject all quotes to replace the heating and air conditioning units. Motion was seconded by Kevin Christensen. Motion passed unanimously.

**X. New Business:**

- A. Resolution 8-18: Resolution Classifying Benton County Properties:  
Kevin Christensen moved to accept Resolution 8-18. Motion was seconded by Joe Schiessl. Motion passed unanimously.
- B. Resolution 9-18: Resolution Classifying Yakima County Properties:  
Kevin Christensen moved to accept Resolution 9-18. Motion was seconded by Bill McKay. Motion passed unanimously.
- C. Resolution 10-18: Resolution Adopting the 2019 Budget:  
Kevin Christensen moved to accept Resolution 10-18. Motion was seconded by Joe Schiessl. Motion passed unanimously.
- D. Resolution 11-18: Resolution Establishing the Assessment Collection—Benton:  
Kevin Christensen moved to accept Resolution 11-18. Motion was seconded by Joe Schiessl. Motion passed unanimously.
- E. Resolution 12-18: Resolution Establishing the Assessment Collection—Yakima:  
Kevin Christensen moved to accept Resolution 12-18. Motion was seconded by Bill McKay. Motion passed unanimously.
- F. Surplus all-terrain vehicles:  
Two Honda Rancher all-terrain vehicles (listed internally as B and E) are scheduled for replacement in 2019. If put on the surplus list, the District intends to list the vehicles for sale by public auction. Bill McKay moved to surplus the all-terrain vehicles. Motion was seconded by Joe Schiessl. Motion passed unanimously.
- G. Board member reappointment:  
Of the members present and up for reappointment, Bill McKay and Kevin

Christensen were both interested in reappointment. Rudy Cortez acknowledged his many years of service on the Board, thanked his fellow trustees and the Benton County Mosquito Control District staff for their work, and stated his intent to finish his current term without seeking reappointment.

H. 2019 Board meeting schedule:

January 28<sup>th</sup>, March 25<sup>th</sup>, April 22<sup>nd</sup>, June 24<sup>th</sup>, July 22<sup>nd</sup>, August 26<sup>th</sup>, September 23<sup>rd</sup>, and October 28<sup>th</sup>.

**XI. Payment of Bills and Signing of Documents:**

After review by the Board, Bill McKay moved that warrant numbers 7334 to 7373 in the combined amount of \$121,625.06 be approved for payment. Motion was seconded by Kevin Christensen. Motion passed unanimously.

**XII. Adjournment:**

With no further business to come before the Board, Rudy Cortez adjourned the meeting at 7:50 p.m.

Respectfully Submitted:

Angela Beehler  
District Manager

ATTEST: Kevin Christensen  
Secretary

ATTEST: Cindy Gray  
President