

# Meeting Minutes

## Regular Meeting September 22, 2014

- I. **Call to Order:** The meeting was called to order by President Gray at 7:02 p.m.
- II. **Roll Call:** *Present:* C. Gray, D. Byam, R. Cortez, R. Bloom, J. D. Cummings, T. Groom, K. Christensen. *Excused:* G. Dorsett. *Unexcused:* M. McLeod.
- III. **Approval of Minutes of Previous Meeting:** R. Bloom moved that the minutes of the rescheduled board meeting held on May 19, 2014 be approved as written, seconded by K. Christensen; motion passed with no dissensions.
- IV. **Guest Agenda Items:**
- V. **Financial Report:** The Manager discussed the Benton County Treasurer's statements and the Year-to-Date reports for July, 2014.
- VI. **Correspondence:**
  - A. **Heidi Ellerd from Kuffel, Hultgrenn, etc:** The Manager stated that the issues covered in this letter will be discussed in New Business.
- VII. **Manager's Report:**
  - A. **West Nile virus Update:** The Manager gave an update on West Nile virus activity in the District and state.
  - B. **Cattail Lake:** The Manager stated that spraying for weeds in the Cattail Lake area of Keene Road was performed on September 15th as a joint effort between the District, the Benton County Noxious Weed Board, the Department of Ecology and the State Department of Fish and Wildlife and the City of West Richland.

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- C. End of Season:** The Manager stated that the expected end date for this mosquito season would be September 30, 2014.
- D. Audit:** The Manager stated that the District is currently being audited for the years 2011-2013 by the Washington State Auditor.
- E. NWMVCA Meeting: Rudy, Angela, Gloria, Kevin M., John:** The Manager stated that the annual meeting in Coeur d'Alene would be attended by the above named trustees and personnel.

**VIII. Old Business:**

- A. Grounds Maintenance:** J. D. Cummings moved to authorize the Manager to approve the quote from Stripe Rite to repair and seal the asphalt at the West Richland office location for \$5,675, seconded by R. Bloom; motion passed with the following roll call vote:

|           |     |                |     |
|-----------|-----|----------------|-----|
| D. Byam   | Aye | K. Christensen | Aye |
| R. Cortez | Aye | J. D. Cummings | Aye |
| R. Bloom  | Aye | T. Groom       | Aye |

R. Bloom moved to authorize the Manager to approve the quote from Demolition and Excavating Services for \$13,505 plus tax, seconded by D. Byam; motion passed with the following roll call vote:

|           |     |                |     |
|-----------|-----|----------------|-----|
| D. Byam   | Aye | K. Christensen | Aye |
| R. Cortez | Aye | J. D. Cummings | Aye |
| R. Bloom  | Aye | T. Groom       | Aye |

- B. Resolution 4-14: A Resolution Establishing a Small Works Roster:** R. Bloom moved to approve Resolution 4-14, seconded by D. Byam; motion passed with no dissensions.

**IX. New Business:**

- A. Budget, Salaries and Benefits Committee Meeting:** President Gray presented the board with the committee's recommendations for the 2015 budget.
- B. Resolution 5-14: A Resolution Establishing the Date for the Public Hearing concerning the 2015 Budget Assessment:** D. Byam moved to accept Resolution 5-14, seconded by R. Cortez; motion passed with no dissensions.
- C. Open Meeting, Public Records Training Policy 1.11:** D. Byam moved to adopt Policy 1.11, seconded by K. Christensen; motion passed with no dissensions.
- D. Unpaid Religion Holiday Policy 8.21:** J. D. Cummings moved to adopt Policy 8.21, seconded by R. Cortez; motion passed with no dissensions.

**X. Payment of Bills and Signing of Documents:** After review by the Board, D. Byam moved that warrant numbers 4256 through 4541 in the amount of \$876,676.83 be approved for payment, seconded by R. Bloom; motion passed with the following roll call vote:

|           |     |                |     |
|-----------|-----|----------------|-----|
| D. Byam   | Aye | K. Christensen | Aye |
| R. Cortez | Aye | J. D. Cummings | Aye |
| R. Bloom  | Aye | T. Groom       | Aye |

**XI. Adjournment:** With no further business to come before the Board, President Gray adjourned the meeting at 7:40 p.m.

Respectfully Submitted:

Gloria W. Lawson  
Recording Secretary

Attest: K. Christensen  
Trustee

Attest: C. Gray  
President

